## Client Questionnaire <br> Section 1 - Basic Information

## Part A. Name and Address

Name: $\qquad$
Have you used any other names in the past eight years? $\square$ No $\square$ Yes
If yes, please list other names used:
Have you used any business names or Employer Identification Numbers (EIN) in the last 8 years?
If yes, please list business names and/or EINs used:
Telephone Numbers\Email address:
Home: $\qquad$
Work: $\qquad$
Cell: $\qquad$
Email: $\qquad$
Social Security Number: $\qquad$ $-$ $\qquad$ - $\qquad$
Driver's License Number: $\qquad$ Expiration Date: $\qquad$ State: $\qquad$
Date of Birth: $\qquad$
Address: $\qquad$
City: $\qquad$ State: $\qquad$ Zip: $\qquad$ County: $\qquad$
Have you lived at this address for at least 180 days? $\square$ No $\square$ Yes
Have you lived at this address for at least 730 days (2 years)? $\square$ No $\square$ Yes
If you answered no to either of the questions above, please list your previous address:
Address: $\qquad$
City: $\qquad$ State: $\qquad$ Zip: $\qquad$ County: $\qquad$
If you have a different mailing address, please list:
Mailing Address: $\qquad$
City: $\qquad$ State: $\qquad$ Zip: $\qquad$ County: $\qquad$
$\begin{array}{llll}\text { Marital Status: } & \square \text { Never Married } \quad \square \text { Married and living together } \quad \square \text { vidowed } \\ & \square \text { Married and living apart } \quad \square \text { Divorced }\end{array}$

## Part B. Name and Address of Spouse

If you are filing jointly with your spouse, fill in the following information about your spouse:
Name: $\qquad$
Has your spouse used any other names in the past 8 years? $\square$ No $\square$ Yes
If yes, please list other names used:
Has your spouse used any business names or Employer Identification Numbers (EIN) in the last 8 years?
If yes, please list business names and/or EINs used:
Telephone Numbers\Email address:
Home: $\qquad$
Work: $\qquad$
Cell: $\qquad$
Email: $\qquad$
Social Security Number: $\qquad$ - __ ${ }^{-}$ -
$\qquad$ Expiration Date: $\qquad$ State: $\qquad$
Driver's License Number:
Date of Birth: $\qquad$
If your spouse lives at a different address, please list:

Address: $\qquad$
City: $\qquad$ State: $\qquad$
$\qquad$
$\qquad$ County: $\qquad$
Has your spouse lived at this address for at least 180 days? No Has your spouse lived at this address for at least 730 days (2 years)? $\square$ Yes
If you answered no to either of the questions above, please list your spouse's previous address:
Address: $\qquad$
City: $\qquad$ State: $\qquad$ Zip: $\qquad$ County: $\qquad$
If your spouse has a different mailing address, please list:
Mailing Address: $\qquad$
City: $\qquad$ State: $\qquad$ Zip: $\qquad$ County: $\qquad$

## Part C. Prior and/or Pending Bankruptcy Cases

Have you filed a bankruptcy case in the last 8 years? $\square$ No $\qquad$
If yes, in which district of which state was the case filed? $\qquad$
Case Number: $\qquad$
Date Filed: $\qquad$
Date Discharged: $\qquad$
Was the case dismissed (you did not complete the bankruptcy)? $\square$ No $\square$ res
If so, what date was it dismissed? $\qquad$
Are any bankruptcy cases pending or being filed by your spouse, a business partner, or an affiliate? $\square$ No $\qquad$
If yes, name of debtor: $\qquad$
Relationship to you: $\qquad$
Case Number: $\qquad$
Date Filed: $\qquad$
District (If known): $\qquad$

## Part D. Debtors Who Reside as Tenants of Residential Property

Do you have an eviction pending against you? $\qquad$ No $\qquad$ Yes
If yes, please provide your landlord's name and address:
Name: $\qquad$
Address: $\qquad$
City: $\qquad$ State: $\qquad$ Zip: $\qquad$

## Part E. Business Owned as a Sole Proprietor

Are you the sole proprietor of a full- or part-time business?
If yes, please provide the name and location of the business:
Name of business: $\qquad$
Address:
City: $\qquad$ State: $\qquad$ Zip: $\qquad$
Description of business:

## Part F. Hazardous Property or Property That Needs Immediate Attention

Do you own or have any property that needs immediate attention or that poses or is alleged to pose a threat of imminent and identifiable harm to public health or safety? $\square \mathrm{No} \square$ Yes

If yes, please describe the hazard:
If immediate attention is needed, why is it needed?
Where is the property? Address: $\qquad$
City: $\qquad$ State: $\qquad$ Zip: $\qquad$

## Section 2 - Property (Schedule A/B)

Separately list and describe assets in each category below. List an asset only once. If an asset fits in more than one category, list the asset in the category where you think it fits best. If more space is needed, attach a separate page to this questionnaire. You must disclose all assets. It is a Federal crime to not disclose an asset!!
Part A. Residence, Building, Land, Other Real Estate

| Address and Description of Property | List all mortgages, home equity loans and other liens against the property: <br> Please provide details requested below. | Estimated Value of Property | Owned by: <br> You, your spouse, both you and your spouse, you and at least one person other than your spouse. | If you are not the only owner: Please enter the \% of the property you own. | Office Use Only <br> Exemptions? |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Address: <br> What is the property? Check all that apply. Single-family home $\square$ Duplex or multi-unit bullding $\square$ Condominium or cooperative Manufactured or mobile nome Land Investment property <br> Timeshare <br> Pther: | Who issued the mortgage, lien or loan? (Name and Address) <br> What is the amount of the mortgage, lien or loan? <br> What is your current interest rate on the loan? <br> What is your monthly payment? <br> Does payment include taxes and/or insurance? $\square$ No $\square$ Yes How many payments are left? |  | $\square$ <br> $\square$ <br> You <br> Spouse |  |  |
| Address: <br> What is the property? Check all that apply. $\square$ Single-family home <br> buplex or multi-unit building $\square$ Condominium or cooperative $\square$ Manufactured or mobile nome and nvestment property Timeshare Dther | Who issued the mortgage, lien or loan? (Name and Address) <br> What is the amount of the mortgage, lien or loan? <br> What is your current interest rate on the loan? <br> What is your monthly payment? <br> Does payment include taxes and/or insurance? $\square$ No $\square$ Yes How many payments are left? |  |  You <br> Spouse  |  |  |

Part B. Cars, Vans, Trucks, Tractors, SUVs, Motorcycles, RVs, Watercraft, Aircraft, Motor Homes, ATVs, Other Vehicles

| Type of Property | Do you own this type of property? | Description | Value of Property | Owned by: <br> You, your spouse, both you and your spouse, you and at least one person other than your spouse. | Office Use Only <br> Exemptions? |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Vehicle \#1 |  | Year: $\qquad$ <br> Make: $\qquad$ <br> Model: $\qquad$ <br> Mileage: $\qquad$ <br> Other Information: |  |  You <br> $\square$ Spouse <br> $\square$ oint <br> $\square$ Other: |  |
| Vehicle \#2 |  | Year: $\qquad$ <br> Make: $\qquad$ <br> Model: $\qquad$ <br> Mileage: $\qquad$ <br> Other Information: |  | You <br> Spouse <br> Joint <br> $\square$ Pther: |  |
| Vehicle \#3 |  | Year: $\qquad$ <br> Make: $\qquad$ <br> Model: $\qquad$ <br> Mileage: $\qquad$ <br> Other Information: |  |  |  |
| Watercraft/Aircraft/Motor Homes/ATVs/Other (list year, make, and model) | $\square$ No $\square$ Yes |  |  |  You <br> ppouse  <br> $\square$ Joint <br>  Pther: |  |

Part C. Personal and Household Items

| Type of Property | Do you own this type of property? | Description | Value of Property | Owned by: You, your spouse, both you and your spouse, you and at least one person other than your spouse. | Office Use Only <br> Exemptions? |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Household Goods and Furnishings (Major appliances, furniture, linens, china, kitchenware, etc.) <br> SEE HOUSEHOLD GOODS LIST ON PAGE 39 |  |  |  |  You <br>  Spouse <br>  Joint <br> $\square$ Dther: |  |
| Electronics (TVs, stereos, computers, game consoles, tablets, iPods, mobile phones, etc.) <br> SEE ELECTRONICS LIST ON PG. 40 OF THIS FORM |  |  |  | You Spouse Joint Other: |  |
| Collectibles of value (art, paintings, prints, memorabilia, antiques, stamp/coin/card collections, etc.) |  |  |  | You Spouse Joint Pther: |  |
| Sports, photo, exercise, and other hobby equipment; musical instruments |  |  |  | You Spouse Joint Other: |  |
| Firearms, ammunition, and related equipment |  |  |  | $\square$ You <br> Spouse <br> Joint <br> $\square$ <br> Other: |  |
| Clothing (everyday clothes, furs, leather coats, designer wear, shoes, accessories) |  |  |  | You $\square$ $\square$ Soint Other: |  |
| Jewelry |  |  |  | You Spouse Joint Other: |  |

$\left.\begin{array}{|l|l|l|l|l|l|}\hline \text { Type of Property } & \begin{array}{l}\text { Do you own } \\ \text { this type of } \\ \text { property? }\end{array} & \text { Description } & \begin{array}{l}\text { Value of } \\ \text { Property }\end{array} & \begin{array}{l}\text { Owned by: } \\ \text { You, your } \\ \text { spouse, both } \\ \text { you and your } \\ \text { spouse, you } \\ \text { and at least } \\ \text { one person } \\ \text { other than } \\ \text { your spouse. }\end{array} \\ \text { Only } \\ \text { Exemptions? }\end{array}\right\}$

## Part D. Financial Assets

| Type of Property | Do you own this type of property? | Description | Value of Property | Owned by: You, your spouse, both you and your spouse, you and at least one person other than your spouse. | Office Use Only Exemptions? |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Cash (spare change/money in your purse or wallet, cash not in accounts) | No <br> Yes |  |  | You Spouse loint Other: |  |
| Checking account \#1 (list name(s) on account, bank name, and account number) | No <br> Yes |  |  | You <br> Spouse <br> $\square$ <br> loint <br> $\square$ |  |
| Checking account \#2 (list name(s) on account, bank name, and account number) |  |  |  | You Spouse $\square$ Joint $\square$ Other: |  |
| Savings account \#1 (list name(s) on account, bank name, and account number) | No <br> Yes |  |  |  <br> $\square$ <br> Sou <br> Spouse <br>  <br> Joint |  |


| Type of Property | Do you own this type of property? | Description | Value of Property | Owned by: You, your spouse, both you and your spouse, you and at least one person other than vour spouse. | Office Use Only <br> Exemptions? |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Savings account \#2 (list name(s) on account, bank name, and account number) |  |  |  |  You <br> Spouse  <br>  Joint <br>  Other: |  |
| Certificate of deposit (list name(s) on account, bank name, and account number) | No <br> Yes |  |  | You Spouse Joint Other: |  |
| Other financial account \#1 (list name(s) on account, bank name, and account number) | $\begin{aligned} & \text { No } \\ & \text { Yes } \end{aligned}$ |  |  |  |  |
| Other financial account \#2 (list name(s) on account, bank name, and account number) | $\begin{aligned} & \text { No } \\ & \square \text { Yes } \end{aligned}$ |  |  | rou Spouse Joint Other: |  |
| Other financial account \#3 (list name(s) on account, bank name, and account number) | No <br> Yes |  |  |  |  |
| HSA Account (list name(s) on account, bank name, and account number) | No <br> Yes |  |  | You Spouse Joint Pther: |  |
| Bonds, mutual funds, and publicly traded stocks | No <br> Yes |  |  |  |  |
| Non-publicly traded stocks and interests in businesses, corporations, LLCs, partnerships, and joint ventures (list \% of ownership) | $\begin{aligned} & ـ_{1} \text { No } \\ & \square \\ & \text { Yes } \end{aligned}$ |  |  |  |  |


| Type of Property | Do you own this type of property? | Description | Value of Property | Owned by: <br> You, your spouse, both you and your spouse, you and at least one person other than your spouse. | Office Use Only <br> Exemptions? |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Government and corporate bonds and instruments (including U.S. Savings Bonds) | No <br> Yes |  |  | You Spouse Joint Other: |  |
| Retirement, pension, or profit-sharing plan \#1 (IRA, 401(k), 403(b), thrift savings account, or other pension or profit-sharing plan) (list type of plan and where the account is held) | No <br> Yes |  |  | You Spouse Joint Other: |  |
| Retirement, pension, or profit-sharing plan \#2 (IRA, 401(k), 403(b), thrift savings account, or other pension or profit-sharing plan) (list type of plan and where the account is held) | No <br> Yes |  |  | You Spouse Joint Other: |  |
| Retirement, pension, or profit-sharing plan \#3 (IRA, 401(k), 403(b), thrift savings account, or other pension or profit-sharing plan) (list type of plan and where the account is held) | $\begin{aligned} & \text { Jo } \\ & \text { Jes } \end{aligned}$ |  |  | You Spouse Joint Other: |  |
| Security deposits (typically with landlord or utility) (list holder) | $\begin{aligned} & \underline{1} \text { No } \\ & \underline{Y e s} \end{aligned}$ |  |  | You Spouse Joint Other: |  |
| Prepayments (prepaid rent, layaway, gift cards, etc.) | No <br> Yes |  |  | You Spouse Joint Other: |  |
| Annuities (list company) |  |  |  | You Spouse Joint Other: |  |


| Type of Property | Do you own this type of property? | Description | Value of Property | Owned by: You, your spouse, both you and your spouse, you and at least one person other than your spouse. | Office Use Only <br> Exemptions? |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Education IRA, Sec. 529 or Sec. 530 account, state tuition plan |  |  |  | You Spouse Joint Other: |  |
| Trusts, life estates, future, and equitable interests in property or assets | No <br> Yes |  |  | You Spouse Joint Other: |  |
| Patents, copyrights, trademarks, trade secrets, and other intellectual property | $\begin{aligned} & \square \text { No } \\ & \square \mathrm{Yes} \end{aligned}$ |  |  | You Spouse Joint Other: |  |
| Licenses, franchises, and other general intangibles | $\begin{aligned} & \underline{\text { No }} \\ & \qquad \text { Yes } \end{aligned}$ |  |  | You Spouse Joint Other: |  |
| Tax refunds owed to you (list years due) | $\begin{aligned} & ـ^{\text {No }} \\ & \qquad \text { Yes } \end{aligned}$ |  |  | You Spouse Joint Other: |  |
| Alimony and child support |  |  |  | You Spouse Joint Other: |  |
| Other amounts someone owes you (unpaid wages, disability benefits, sick pay, vacation pay, workers' compensation, unpaid loans made by you, etc.) | $\begin{aligned} & ـ^{\text {No }} \\ & \qquad \text { Yes } \end{aligned}$ |  |  | You Spouse Joint Other: |  |
| Life insurance policies (term, whole or universal life, health, disability, HSA, etc.) (list insurance company and beneficiary) |  |  |  | You Spouse Joint Other: |  |


| Type of Property | Do you own this type of property? | Description | Value of Property | Owned by: You, your spouse, both you and your spouse, you and at least one person other than your spouse. | Office Use Only <br> Exemptions? |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Inheritances, estate distributions, and death benefits |  |  |  | You Spouse Joint Other: |  |
| Personal injury claims or awards | $\begin{aligned} & \ldots \text { No } \\ & \ldots \text { Yes } \end{aligned}$ |  |  | You Spouse Joint Other: |  |
| Lawsuits or claims against anyone for anything | No <br> Yes |  |  | You Spouse Joint Other: |  |
| All other claims or rights to sue someone | $\begin{aligned} & \ldots \mathrm{No} \\ & \square \mathrm{Yes} \end{aligned}$ |  |  | You Spouse Joint Other: |  |
| Any other financial asset not listed | $\begin{aligned} & \ldots \mathrm{No} \\ & \ldots \mathrm{Yes} \end{aligned}$ |  |  | You Spouse Joint Other: |  |

Part E. Business-Related Assets

| Type of Property | Do you own this type of property? | Description | Value of Property | Owned by: <br> You, your spouse, both you and your spouse, you and at least one person other than your spouse. | Office Use Only <br> Exemptions? |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Accounts receivable or commissions earned (list) |  |  |  | You Spouse Joint Other: |  |
| Office equipment, furnishings, and supplies (list) | $\begin{aligned} & \underline{\mathrm{No}} \\ & \square \mathrm{Yes} \end{aligned}$ |  |  | You Spouse Joint Other: |  |
| Machinery, fixtures, equipment, business supplies, and tools of your trade (list) | $\begin{aligned} & \square \mathrm{No} \\ & ـ^{\mathrm{Yes}} \end{aligned}$ |  |  | You Spouse Joint Other: |  |
| Business inventory (list) | $\begin{aligned} & ـ^{\text {No }} \\ & ـ^{\text {Yes }} \end{aligned}$ |  |  | You Spouse Joint Other: |  |
| Interests in partnerships or joint ventures (name and type of business, \% interest) |  |  |  | You Spouse Joint Other: |  |
| Customer and mailing lists | $\begin{aligned} & \underline{Z} \text { No } \\ & \underline{Y e s} \end{aligned}$ |  |  | You Spouse Joint Other: |  |
| Other business-related property not already listed |  |  |  | You Spouse Joint Other: |  |

Part F. Farm and Commercial Fishing-Related Property

| Type of Property | Do you own this type of property? | Description | Value of Property | Owned by: You, your spouse, both you and your spouse, you and at least one person other than your spouse. | Office Use Only <br> Exemptions? |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Farm animals (livestock, poultry, farm-raised fish, etc.) | $\begin{aligned} & \_^{\text {No }} \\ & \qquad \text { Yes } \end{aligned}$ |  |  | You Spouse Joint Other: |  |
| Crops (growing or harvested) | $\begin{aligned} & \quad ـ^{\text {No }} \\ & \underline{\text { Yes }} \end{aligned}$ |  |  | You Spouse Joint Other: |  |
| Farm and commercial fishing equipment, implements, machinery, fixtures, and tools of trade (list) | $\begin{aligned} & \text { No } \\ & \square \text { Yes } \end{aligned}$ |  |  | You Spouse Joint Other: |  |
| Farm and commercial fishing supplies, chemicals, and feed (list) | No <br> Yes |  |  | You Spouse Joint Other: |  |

## Part G. Miscellaneous

| Type of Property | Do you own this type of property? | Description | Value of Property | Owned by: You, your spouse, both you and your spouse, you and at least one person other than your spouse. | Office Use Only <br> Exemptions? |
| :---: | :---: | :---: | :---: | :---: | :---: |
| All other property of any kind not previously listed | $\begin{aligned} & \sqrt{\mathrm{No}} \\ & \qquad \mathrm{Yes} \end{aligned}$ |  |  | You Spouse Joint Other: |  |

## Section 3 - Secured Debts

Use this Client Questionnaire form only to provide information about secured debts you owe (debts secured by property you own). You can provide the names, addresses, account numbers and balances owed to all your other creditors, such as credit cards, medical debts, tax debts and child support, on a separate form (see our Creditor Disclosure Form). Remember, you must disclose everyone you owe money to. Failure to do so is a Federal crime.

## Debts Secured by Property

Please list below all debts that you owe OR that creditors claim you owe that are secured by property you own.

| Type of Debt | Creditor Information | Property Information: | $\begin{gathered} \text { Person(s) } \\ \text { Responsible/Codebtor } \end{gathered}$ | Do you dispute the debt? | Office Use Only |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Home loan and/or mortgage | 1. Amount Owed (amount of claim): <br> 2. Creditor Name and Address: <br> 3. Account Number, if any: <br> 4. Date/range of dates when debt was incurred: <br> 5. Contact person's name and address if different: | 1. Describe property: <br> 2. Monthly payment amount: <br> 3. Number of payments remaining: | Who owes the debt? Self pouse Joint Other: <br> Is there a codebtor or cosigner on this loan? No $\square$ Yes <br> If yes, please provide name and address: | $\begin{aligned} & \square \text { No } \\ & \square Y \text { Yes } \end{aligned}$ |  |
| Home loan and/or mortgage | 1. Amount Owed (amount of claim): <br> 2. Creditor Name and Address: <br> 3. Account Number, if any: <br> 4. Date/range of dates when debt was incurred: <br> 5. Contact person's name and address if different: | 1. Describe property: <br> 2. Monthly payment amount: <br> 3. Number of payments remaining: | Who owes the debt? Self Spouse Joint $\square$ Other: <br> Is there a codebtor or cosigner on this loan? No |  |  |


| Type of Debt | Creditor Information | Property Information: | Person(s) Responsible/Codebtor | Do you dispute the debt? | Office Use Only |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | $\square$ Yes <br> If yes, please provide name and address: |  |  |
| Home loan and/or mortgage | 1. Amount Owed (amount of claim): <br> 2. Creditor Name and Address: <br> 3. Account Number, if any: <br> 4. Date/range of dates when debt was incurred: <br> 5. Contact person's name and address if different: | 1. Describe property: <br> 2. Monthly payment amount: <br> 3. Number of payments remaining: | Who owes the debt? Self Spouse Joint ther: <br> Is there a codebtor or cosigner on this loan? No $\square$ Yes <br> If yes, please provide name and address: |  |  |
| Home loan and/or mortgage | 1. Amount Owed (amount of claim): <br> 2. Creditor Name and Address: <br> 3. Account Number, if any: <br> 4. Date/range of dates when debt was incurred: <br> 5. Contact person's name and address if different: | 1. Describe property: <br> 2. Monthly payment amount: <br> 3. Number of payments remaining: | Who owes the debt? Self Spouse Joint Other: <br> Is there a codebtor or cosigner on this loan? No Yes <br> If yes, please provide name and address: | No Yes |  |


| Type of Debt | Creditor Information | Property Information: | Person(s) <br> Responsible/Codebtor | Do you <br> dispute the <br> debt? | Office Use <br> Only |
| :--- | :--- | :--- | :--- | :--- | :--- |
|  |  |  |  |  |  |


| Car loans | 1. Amount Owed (amount of claim): <br> 2. Creditor Name and Address: <br> 3. Account Number, if any: <br> 4. Date/range of dates when debt was incurred: <br> 5. Contact person's name and address if different: | 1. Describe property: <br> 2. Monthly payment amount: <br> 3. Number of payments remaining: | Who owes the debt? Self Spouse Joint Other: <br> Is there a codebtor or cosigner on this loan? No $\square$ Yes <br> If yes, please provide name and address: | $\ldots \text { Yes }$ |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Car loans | 1. Amount Owed (amount of claim): <br> 2. Creditor Name and Address: <br> 3. Account Number, if any: <br> 4. Date/range of dates when debt was incurred: <br> 5. Contact person's name and address if different: | 1. Describe property: <br> 2. Monthly payment amount: <br> 3. Number of payments remaining: | Who owes the debt? Self Spouse Joint Other: <br> Is there a codebtor or cosigner on this loan? No Yes <br> If yes, please provide name and address: | No Yes |  |


| Car loans | 1. Amount Owed (amount of claim): <br> 2. Creditor Name and Address: <br> 3. Account Number, if any: <br> 4. Date/range of dates when debt was incurred: <br> 5. Contact person's name and address if different: | 1. Describe property: <br> 2. Monthly payment amount: <br> 3. Number of payments remaining: | Who owes the debt? Self Spouse Joint Other: <br> Is there a codebtor or cosigner on this loan? No Yes <br> If yes, please provide name and address: | No Yes |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Other property loans | 1. Amount Owed (amount of claim): <br> 2. Creditor Name and Address: <br> 3. Account Number, if any: <br> 4. Date/range of dates when debt was incurred: <br> 5. Contact person's name and address if different: | 1. Describe property: <br> 2. Monthly payment amount: <br> 3. Number of payments remaining: | Who owes the debt? Self Spouse Joint Other: <br> Is there a codebtor or cosigner on this loan? No Yes <br> If yes, please provide name and address: | No Yes |  |


| Other property loans | 1. Amount Owed (amount of claim): <br> 2. Creditor Name and Address: <br> 3. Account Number, if any: <br> 4. Date/range of dates when debt was incurred: <br> 5. Contact person's name and address if different: | 1. Describe property: <br> 2. Monthly payment amount: <br> 3. Number of payments remaining: | Who owes the debt? Self Spouse Joint Other: <br> Is there a codebtor or cosigner on this loan? No Yes <br> If yes, please provide name and address: | No <br> Yes |
| :---: | :---: | :---: | :---: | :---: |
| Other property loans | 1. Amount Owed (amount of claim): <br> 2. Creditor Name and Address: <br> 3. Account Number, if any: <br> 4. Date/range of dates when debt was incurred: <br> 5. Contact person's name and address if different: | 1. Describe property: <br> 2. Monthly payment amount: <br> 3. Number of payments remaining: | Who owes the debt? Self Spouse Joint Other: <br> Is there a codebtor or cosigner on this loan? No Yes <br> If yes, please provide name and address: | No Yes |


| Other property loans | 1. Amount Owed (amount of claim): <br> 2. Creditor Name and Address: <br> 3. Account Number, if any: <br> 4. Date/range of dates when debt was incurred: <br> 5. Contact person's name and address if different: | 1. Describe property: <br> 2. Monthly payment amount: <br> 3. Number of payments remaining: | Who owes the debt? Self Spouse Joint Other: <br> Is there a codebtor or cosigner on this loan? No Yes <br> If yes, please provide name and address: | No <br> Yes |
| :---: | :---: | :---: | :---: | :---: |
| Other property loans | 1. Amount Owed (amount of claim): <br> 2. Creditor Name and Address: <br> 3. Account Number, if any: <br> 4. Date/range of dates when debt was incurred: <br> 5. Contact person's name and address if different: | 1. Describe property: <br> 2. Monthly payment amount: <br> 3. Number of payments remaining: | Who owes the debt? Self Spouse Joint Other: <br> Is there a codebtor or cosigner on this loan? No Yes <br> If yes, please provide name and address: | No Yes |

## Section 4 - Unexpired Leases and Contracts (Schedule G)

List below any leases or contracts that are still current and to which you are a party. Include residential, car and business leases, and service or business contracts.

| Description of Lease or Contract | Name and Address of Other Party or Parties | Date Contract <br> Expires | Office Use Only |
| :--- | :--- | :--- | :--- |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

## Section 5 - Current Income (Schedule I)

## Part A. Debtor's Employer Information

Name and Address of your employer:

How long have you been employed at this job:
Occupation (please state job title or provide brief description): $\qquad$

Second employer (if applicable):
Name and Address of your Second employer:
$\qquad$

How long have you been employed at this second job: $\qquad$ Occupation (please state job title or provide brief description): $\qquad$
Notes: $\qquad$

## Part B. Joint Debtor's (Spouse's) Employer Information

Name and Address of your spouse's employer:
$\qquad$
$\qquad$

How long has spouse been employed at this job:
Occupation (please state job title or provide brief description): $\qquad$

Second employer (if applicable):
Name and Address of your spouse's Second employer:

How long has spouse been employed at this second job: $\qquad$ Occupation (please state job title or provide brief description): $\qquad$
Notes: $\qquad$

## Part C. Debtor's Wage Information

What is the gross amount of your paycheck, before taxes/other deductions are taken out?
How often do you get paid? $\quad$ _ phce a week $\square$ every two weeks $\qquad$
What is your estimated overtime pay per month?
How much is taken out of each paycheck for taxes, Medicare, and social security? (combined total)
How much is taken out of each paycheck for Mandatory Contributions to Retirement?
How much is taken out of each paycheck for Voluntary Contributions to Retirement?
How much is taken out of each paycheck for Required Repayments of Retirement fund Loans?
How much is automatically deducted for insurance?
How much is taken out for Domestic Support Obligations?
How much is deducted for union dues?
Other Deduction (describe): $\qquad$ ...................................................
Other Deduction (describe): $\qquad$ ...................................................
Other Deduction (describe): $\qquad$ ....
Do you receive income from business operations outside of your regular paycheck listed above?
If yes, how much do you receive per month? $\qquad$
$\qquad$

Do you receive income from interest or dividends outside of your regular paycheck listed above?
If yes, how much do you receive per month? $\qquad$
Do you receive income from alimony or family support payments for your use or for the care of your dependents?
If yes, how much do you receive per month? $\qquad$ ?

Do you receive income from Unemployment?
If yes, how much do you receive per month? $\qquad$
$\qquad$

Do you receive income from Social Security?
If yes, how much do you receive per month? $\qquad$
$\qquad$
Do you receive monetary government assistance?
If yes, please describe:
How much do you receive per month? $\qquad$
$\qquad$
Do you receive retirement or pension money?
If yes, how much do you receive per month? $\qquad$
Do you have any other source of income not listed?
If yes, please describe $\qquad$
How much do you receive per month? $\qquad$
$\qquad$
Are you expecting any increase or decrease in salary next year?
If yes, please describe $\qquad$

## Part D. Joint Debtor's (Spouse's) Wage Information

What is the gross amount of your paycheck, before taxes/other deductions are taken out?
How often do you get paid? $\square$ nnce a week $\square$ pvery two weeks
What is your estimated overtime pay per montr?
$\qquad$

How much is taken out of each paycheck for taxes, Medicare, and social security? (combined total)

How much is taken out of each paycheck for Mandatory Contributions to Retirement?
How much is taken out of each paycheck for Voluntary Contributions to Retirement?
How much is taken out of each paycheck for Required Repayments of Retirement fund Loans?
How much is automatically deducted for insurance?
How much is taken out for alimony or family support for the care of your dependents?
How much is deducted for union dues?
Other Deduction (describe): $\qquad$ .....................................................
Other Deduction (describe): $\qquad$ .....................................................
Other Deduction (describe): $\qquad$ ....
Do you receive income from business operations outside of your regular paycheck listed above?
If yes, how much do you receive per month? $\qquad$
$\qquad$

Do you receive income from interest or dividends outside of your regular paycheck listed above?
If yes, how much do you receive per month? $\qquad$

Do you receive income from alimony or family support payments for your use or for the care of your dependents?
If yes, how much do you receive per month? $\qquad$

Do you receive income from Unemployment?
If yes, how much do you receive per month? $\qquad$
$\qquad$

Do you receive income from Social Security?
If yes, how much do you receive per month? $\qquad$
$\qquad$

Do you receive monetary government assistance?
If yes, please describe:
How much do you receive per month? $\qquad$
$\qquad$

Do you receive retirement or pension money?
If yes, how much do you receive per month? $\qquad$

Do you have any other source of income not listed?
If yes, please describe $\qquad$
How much do you receive per month? $\qquad$
$\qquad$

Are you expecting any increase or decrease in salary next year?
If yes, please describe $\qquad$

## Part E. Debtor's Current Monthly Income Calculation

Fill in your monthly income for the categories below in the column labeled "Month 1." If your income for one of the below categories varies from month to month, complete the below chart by entering in your income for all six months.

|  | Month 1 <br> (last month) | Month 2 <br> (2 months ago) | Month 3 | Por Office Use |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Only |  |  |  |  |

## Part F. Joint Debtor's (Spouse's) Current Monthly Income Calculation

Fill in your monthly income for the categories below in the column labeled "Month 1." If your income for one of the below categories varies from month to month, complete the below chart by entering in your income for all six months.

|  | Month 1 <br> (last month) | Month 2 <br> (2 months ago) | Month 3 | Month 4 | Month 5 | Month 6 | For Office Use |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Only |  |  |  |  |  |  |  |$|$

## Section 6 - Current Expenses (Schedule J)

1. Is this a Joint Filing with your Spouse?

No $\square$ res
2. Please list all dependents of you and your spouse with their age and relationship to you (if applicable).
$\qquad$
$\qquad$

Do you and your spouse live separately and maintain separate households? $\square$ No $\square$ Yes. If yes, please let your attorney know and they will have to provide you with an additional copy of this section to detail the expenses for the completely separate household.

The following questions ask for your expenses each month. If you are unsure of the amount you pay each month, but know the amount for a different period (per week, per day, every 2 months, etc.), write in the amount and the frequency that you pay the amount.
3. Do your expenses include another person's expenses other than yourself and your dependents?No $\square$ Yes

## Indicate how much you pay for each item each month:

4. Primary rent or home mortgage:
\$ $\qquad$
Does that amount include real estate taxes?
$\square \mathrm{No} \square \mathrm{Yes}$
If no, how much do you pay? \$ $\qquad$
Does that amount include property, homeowner's, or renter's insurance?

 Yes
If no, how much do you pay? \$ $\qquad$
Does that amount include any home maintenance, repair, or upkeep expenses?

 es
If no, how much do you pay? \$ $\qquad$
Does that amount include any homeowner's association or condominium dues?
$\square$ No $\square$ yes
If no, how much do you pay? \$ $\qquad$
5. Are there additional mortgage payments?
$\square \mathrm{No} \square \mathrm{res}$

If yes, how much do you pay?
6. Utilities:
a. Electricity and heating fuel: ................................................................................................ \$
b. Water and sewer: ......................................................................................................... \$
c. Telephone service/long distance:................................................................................ \$
d. Do you have any other utility bills? If yes, describe and enter monthly amount below:
7. Food and housekeeping supplies ....................................................................................... \$
8. Childcare and Children Education Costs ..... \$
9. Clothing, laundry, and dry cleaning: ..... \$
10. Personal care products and services: ..... \$
11. Medical and dental expenses: ..... \$
12. Transportation (do NOT include car payments): ..... \$
13. Recreation,entertainment, newspapers, magazines, and books: ..... \$
14. Charitable contributions and religious donations: ..... \$
15. Insurance NOT deducted from wages or included in home mortgage payments or other realestate property expenses: (Do not include amounts entered in Line 4 or Line 20)
a. Life insurance: ..... \$
b. Health insurance: ..... \$
c. Auto insurance: ..... \$
d. Other insurance (describe and list monthly amount):
$\qquad$
16. Tax bills NOT deducted from wages or included in home mortgage payments or other real estate property expenses:
$\qquad$
$\qquad$
$\qquad$
17. Installment payments for car, furniture, etc. (Describe):
$\qquad$
18. Alimony, maintenance and support paid to others:.......................................................... \$
19. Payments for support of additional dependents not living at your home: .......................... \$
20. Other Real Estate Property expenses NOT included with Rent or Home Mortgage Property (Do not include amounts entered in Line 4 or Line 5)
a. Mortgage payment on other Real Estate Property

$$
\$
$$

b. Taxes on other Real Estate Property
c. Other Real Property, Homeowner's, or Renter's Insurance payments
\$

$$
\$
$$

d. Home maintenance (including repairs and upkeep)\$
e. Homeowner's association or condominium dues ..... \$
21. Other expenses (Describe): (please see "Additional Expenses" below before puttinganything here)
$\qquad$
Describe any increase or decrease in expenses you expect to occur within the next year?
needs to be filled out with some unusual numbering. Please ignore the numbering and fill out everything that you can below:

## Additional Expenses (707(b)Expenses for Form 122)

17. Mandatory payroll deductions not already listed:


## Section 7 - Statement of Financial Affairs (Form 107)

If you are filing jointly with your spouse, include information about both you and your spouse.

1. List every address where you have lived other than where you live now during the last 3 years.
2. If you lived with a spouse or domestic partner in a community property state or territory (Arizona, California, Idaho, Louisiana, Nevada, New Mexico, Puerto Rico, Texas, Washington, and Wisconsin) within the last 8 years, list the state or territory where you lived and the name and current address of your spouse or domestic partner.

NONE
3. List the total amount of income that you received from all jobs and all businesses, including part-time activities, during this year and the two previous calendar years.


## Debtor

| Period |  |
| :--- | :--- |
| January 1 of this year through date of income |  |
| commencement of case |  |
| Last year (January 1 - December 31) |  |
|  | $\square$ Wages, commissions, bonuses, tips |
| The year before last (January 1 - December 31) | $\square$ Operating a business |
|  | $\square$ Wages, commissions, bonuses, tips |
|  | $\square$ Operating a business |
|  | $\square$ Wages, commissions, bonuses, tips |
|  | $\square$ Operating a business |

Gross income (before deductions and exclusions)
$\qquad$
$\qquad$
$\qquad$

Spouse (if applicable)

| Period | Source of income |
| :--- | :--- |
| January 1 of this year through date of <br> commencement of case | $\square$ Wages, commissions, bonuses, tips |
| Last year (January 1 - December 31) | $\square$ Operating a business |
|  | $\square$ Wages, commissions, bonuses, tips |
| The year before last (January 1 - December 31) | $\square$ Operating a business |
|  | $\square$ Wages, commissions, bonuses, tips |
|  | $\square$ Operating a business |

Gross income (before deductions and exclusions)
$\qquad$
$\qquad$
$\qquad$
4. List any other income that you received during this year and the two previous calendar years.

NONE

## Debtor

| Period | Source of income (describe) | Gross income (before deductions and exclusions) |
| :---: | :---: | :---: |
| January 1 of this year through date of commencement of case |  |  |
| Last year (January 1 - December 31) |  |  |
| The year before last (January 1 - December 31) |  |  |
| Spouse (if applicable) |  |  |
| Period | Source of income | Gross income (before deductions and exclusions) |
| January 1 of this year through date of commencement of case |  |  |
| Last year (January 1 - December 31) |  |  |
| The year before last (January 1 - December 31) |  |  |

5. If your debts are primarily consumer debts (i.e. non-business), list each creditor to whom you paid a total of $\$ 600$ or more within the last 90 days. Do not include payments for domestic support obligations, such as child support and alimony.

## $\square$ NONE

| Name and Address of Creditor | Dates of Payment | Total Amount Paid | Amount Still Owed | What Was this payment for. |
| :---: | :---: | :---: | :---: | :---: |
|  |  |  |  | Mortgage |
|  |  |  |  | Car |
|  |  |  |  | Credit card |
|  |  |  |  | -oan repayment |
|  |  |  |  | Suppliers or vendor |
|  |  |  |  | Other: |


6. If your debts are primarily non-consumer debts (i.e. business), list each creditor to whom you paid a total of $\$ 6,425$ or more in one or more payments within the last 90 days. Do not include payments for domestic support obligations, such as child support and alimony.
$\square$ NONE

7. List all payments that you made within the past 1 year to any "insider." ("Insiders" include your relatives, your business partners and their relatives, your corporations, or your affiliates.)

NONE

Name and Address of Insider \begin{tabular}{c}
Dates of <br>
Payment

$\quad$

Total Amount <br>
Paid

$\quad$

Amount Still <br>
Owed

$\quad$

Reason for payment
\end{tabular}

8. List all payments or transfers of property that you made within the past $\mathbf{1}$ year that benefitted an "insider."


Name and Address of Insider \begin{tabular}{c}
Dates of <br>
Payment

$\quad$

Total Amount <br>
Paid

$\quad$

Amount Still <br>
Owed

$\quad$

Reason for payment (include the <br>
creditor's name)
\end{tabular}

9. List any lawsuits, court actions, or administrative proceedings to which you are or were a party within the past $\mathbf{1}$ year.

NONE
Case Title and Case Number $\quad$ Nature of the Case $\quad$ Court or Agency and $\quad$ Status or Disposition
10. Describe all property that has been repossessed, foreclosed, garnished, attached, seized, or levied within the past $\mathbf{1}$ year. $\square$ NONE

| Creditor's Name and Address | Description and Value of Property | Date | Explain what happened |
| :---: | :---: | :---: | :---: |
| Creditor's Name and Address |  |  | Property was repossessed Property was Toreclosed $\square$ Property was garnished $\square$ Property was altached, seized, or levied |
|  | Description and Value of Property | Date | Explain what happened |
|  |  |  | Property was repossessed $\square$ Property was foreclosed |
|  |  |  | $\square$ Property was garnished |
|  |  |  | Property was attached, seized, or levied |

11. List all setoffs made by any creditor, including a bank or financial institution, against a debt or deposit within 90 days before the filing of this case. Include any refusals by a creditor to make a payment because you owed a debt.

NONE

| Creditor's Name and Address | Description of action taken by creditor | Date Action | Setoff Amount and Last 4 <br> Taken |
| :--- | :---: | :---: | :---: |
| Digits of Account Number |  |  |  |

12. Within the past 1 year, was any of your property in the possession of an assignee for the benefit of creditors, a court-appointed receiver, a custodian, or another official?
$\square \mathrm{No}$
$\square \mathrm{Yes}$
13. List any gifts that you made within the past 2 years that have a total value of more than $\$ 600$ per person.

NONE

| Name and Address of Recipient | Relationship to You | Description of Gifts | Dates Gifts <br> Given | Value |
| :--- | :--- | :--- | :--- | :--- | :--- |

14. List any gifts or contributions that you made to a charity within the past $\mathbf{2}$ years that have a total value of more than $\$ 600$. NONE
$\qquad$
$\underline{\text { Contribution Date }}$

Value
15. List all losses from fire, theft, or other disaster, or gambling within the past 1 year or since the filing of this case.
$\square$ NONE
Description of Property and How Loss

Occurred $\quad$\begin{tabular}{c}
Description of any Insurance Coverage <br>
(include the amount that insurance has paid)

$\quad$ Date of Loss 

Value of <br>
Property Lost
\end{tabular}

16. List all payments made or property transferred by you or by someone acting on your behalf to anyone you consulted about filing for bankruptcy or preparing a bankruptcy petition within the past 1 year. Include any attorneys, bankruptcy petition preparers, or credit counseling agencies.

NONE

| Name and Address of <br> Person Paid | Name of Person <br> Who Made the <br> Payment, if Not You | Description and Value of Any <br> Property Transferred | Date of <br> Payment or <br> Transfer |
| :---: | :---: | :---: | :---: | | Amount of |
| :---: |
| Payment |

17. List all payments made or property transferred by you or by someone acting on your behalf within the past $\mathbf{1}$ year to anyone who promised to help you deal with your creditors or to make payments to your creditors.


| Name and Address of <br> Person Paid | Name of Person <br> Who Made the <br> Payment, if Not You | Description and Value of Any <br> Property Transferred | Date of <br> Payment or <br> Transfer |
| :---: | :---: | :---: | :---: | | Amount of |
| :---: |
| Payment |

18. List all property, other than property transferred in the ordinary course of your business or financial affairs, that you sold, traded, or transferred either absolutely or as a security within the past 2 years.

| $\square$ NONE | Describe Any Property or Payments <br> Received or Debts Paid in <br> Exchange | Date of | Description and Value of Property <br> Transferred |
| :--- | :---: | :---: | :---: | | Transfer |
| :---: |
| Namd Address of Person Who <br> Received the Transfer/ <br> Relationship to You |

19. List all property you transferred within the past $\mathbf{1 0}$ years to a self-settled trust or a similar device of which you are a beneficiary. $\square$ NONE
$\qquad$ Description and Value of Property Transferred
Date of Transfer
20. List all financial accounts and instruments held in your name or for your benefit that were closed, sold, moved, or transferred within the past 1 year.

NONE

| Name and Address of Institution | Last 4 Digits of Account Number | Type of Account or Instrument | Date Account Was Closed, Sold, Moved, or Transferred | Last Balance Before Closing or Transfer |
| :---: | :---: | :---: | :---: | :---: |
|  |  | Checking <br> Savings <br> Money Market <br> Brokerage <br> pther: |  |  |
| Name and Address of Institution | Last 4 Digits of Account Number | Type of Account or Instrument | Date Account Was Closed, Sold, Moved, or Transferred | Last Balance Before Closing or Transfer |
|  |  | Checking Savings Money Market Brokerage Other: |  |  |

21. List each safe deposit box or other depository for securities, cash, or other valuables that you have had within the past $\mathbf{1}$ year. NONE

| Name and Address of Financial <br> Institution |
| :--- | | Name and Address of Anyone <br> With Access to Box or <br> Depository |
| :---: |

22. List any storage unit or place other than your home in which you have stored property within the past $\mathbf{1}$ year.

NONE

| Name and Address of Storage |
| :---: |
| Facility |


| Name and Address of Anyone <br> With Access to Box or <br> Depository |
| :---: |$\quad$| Description of Contents |
| :---: | | Dou Still |
| :---: |
| Have It? |

23. List all property that you hold or control that is owned by someone else.

NONE
Name and Address of Owner Location of Property $\quad$ Description of Property $\quad$ Value
24. List every site for which you received notice by a governmental unit that you may be liable under or in violation of an environmental law. Include the name and address of the governmental unit, the date of the notice, and, if known, the environmental law.
Environmental law means any federal, state, or local statue or regulation regulating pollution, contamination, releases of hazardous or toxic substances, wastes or material into the air, land, soil surface water, ground water, or other medium, including, statutes or regulations controlling the cleanup of these substances, wastes, or material.
Site means any location, facility, or property as defined under any environmental law, whether you own, operate, or utilize it or used to own, operate, or utilize it, including disposal sites.
Hazardous material means anything an environmental law defines as a hazardous waste, hazardous substance, toxic substance, hazardous material, pollutant, or contaminant or similar term.

## $\square$ NONE

Site Name and Address $\quad$\begin{tabular}{c}
Name and Address of <br>
Governmental Unit

$\quad$

Environmental Law, If You <br>
Know It
\end{tabular}$\quad$ Date of Notice

25. List the name and address of every site for which you have notified a governmental unit of a hazardous material release. Include the name and address of the governmental unit to which the notice was sent, the date of the notice, and, if know, the environment law.

NONE
Site Name and Address $\quad$ Name and Address of Governmental Unit $\quad$ Date of Notice $\quad$ Environmental Law
26. List all judicial or administrative proceedings, including settlements and orders, under any environmental law to which you have been a party. Include the case title and the case number, the court or agency, the nature of the case, and the status.

27. List the name and address, nature of business, name of accountant or bookkeeper, Employer Identification Number (EIN), and dates of operation of every business you owned or with which you had any of the following connections within the past 4 years.
$\square$ A sole proprietor or self-employed in a trade, profession, or other activity, either full-time or part-time
A member of a limited liability company (LLC) or limited liability partnership (LLP)
A partner in a partnership
An officer, director, or managing executive of a corporation
$\square$ An owner of at least $5 \%$ of the voting or equity securities of a corporation

## NONE

| Business Name and <br> Address | Nature of Business | Name of Accountant or <br> Bookkeeper | Employer Identification <br> Number (EIIN) | Beginning and <br> End Dates of <br> Operation |
| :---: | :---: | :---: | :---: | :---: |

28. List all financial institutions, creditors, or other parties to which you gave a financial statement about your business within the past $\mathbf{2}$ years.

NONE
Name and Address
Date Issued

## HOUSEHOLD GOODS LIST / ELECTRONICS LIST

This list is designed to help you complete Part C. Please list the amount of each item that you have and the value. If you have other items that need to be listed, you can disclose them in the additional spaces below.

Household Goods

| How Many? | Item | Location \& Description | Value |
| :---: | :---: | :---: | :---: |
|  | Couch/sofa |  |  |
|  | chairs |  |  |
|  | tables (end, coffee, etc.) |  |  |
|  | Kitchen table with chairs |  |  |
|  | Refrigerator |  |  |
|  | Washer |  |  |
|  | Dryer |  |  |
|  | Stove |  |  |
|  | Freezer |  |  |
|  | Microwave |  |  |
|  | Lamps |  |  |
|  | Dining room table with chairs |  |  |
|  | Dining room hutch |  |  |
|  | Bookshelf |  |  |
|  | Plates \& Bowls |  |  |
|  | Ottoman |  |  |
|  | Sets of eating Utensils |  |  |
|  | Cooking utensils, pots, pans |  |  |
|  | Beds |  |  |
|  | Dressers |  |  |
|  | Lawn Mower |  |  |
|  | Snow Blower |  |  |
|  | Patio furniture |  |  |
|  | Hand tools |  |  |
|  | Power tools |  |  |
|  | Garden tools |  |  |
|  | Recliner |  |  |
|  | Vacuum |  |  |
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Electronics


| Item | Location \& Description | Value |
| :---: | :---: | :---: |
| TVs / Flatscreens |  |  |
| Cell phones |  |  |
| Landline phones |  |  |
| Blue Ray Player |  |  |
| DVD player |  |  |
| Video game system(s) |  |  |
| Electric kitchen appliances |  |  |
| Desktop computer |  |  |
| Laptop computer |  |  |
| Printer |  |  |
| Scanner |  |  |
| Tablet(s) |  |  |
| Fax |  |  |
| Watch |  |  |
| Fit bit |  |  |
| Camera |  |  |
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